

## **8. Progresses - Evaluation**

The school year is divided into two or more periods, at the end of which there is the evaluation of the student's learnings. The results, for each subject and activity are reported on a document of evaluation that is given to the family. Besides, it is possible to talk to the teachers following a meeting calendar, communicated to the families or that is found at the school office.

## **9. Information**

To ask for exemptions or discounts of payment about transport, school canteen, books you must address to the school office and to the offices of the town hall of residence.

Further information may be required to the director's office of the secondary schools of first degree of your territory

# **PROGETTO**

## **CIAO**

### **Small guide to the Secondary school of first degree**

### **For children and little girls from 11 to 14 years**

**Scuola Secondaria  
di I Grado**

**versione in lingua inglese  
English version**

Depliant realizzato nell'ambito del  
**“Progetto C.I.A.O.”**  
– Con l'Italiano Andare Oltre –  
inserito nei Piani di Zona 2005-2007  
distretto socio-sanitario di Fidenza  
Provincia di Parma  
Regione Emilia Romagna

## 1. Conditions for admittance

The school is compulsory and lasts three years, at the end there is a state exam to conclude the first cycle of education (secondary school leaving-exam). The school is free but a minimum share is required to the families; the fee usually includes a school insurance and a share for photocopies and school material. Your son may be registered to the secondary school of your place of residence if he is 11 years old and has attended 5 years of the primary school. If the boy comes to Italy directly from his home-country, please bring all school documents you have. Your son will be registered in the nearest or relative class to his age. The family must buy the books. You may have a discount in base of your income. The family also buys exercise-books, pencils and colours, P.E. kit, that is all required by the teachers.

## 2. School hours

According to the formative offer, every institute suggests its own school timetable from a minimum of 29 hours a week to a maximum of 33. In some cases (prolonged time) there may be 36 or 40 hours of school.

## 3. School canteen

If there is a school canteen, it's open only on the days when school is in the afternoon. For further information, please address to the school office. It's possible to change the suggested menu and ask for a special diet producing the doctor's prescription for health reasons or for religious reasons, informing the school office. Taken meals must be paid to the town hall.

## 4. Transport

The service operates from the first day of school both to go and come back from school. It's necessary: - to fill in the request form; - to pay a monthly fee.

## 5. Absences

All absences must be sent in on the absence note-book that the school gives you when the pupil is enrolled. If the student is absent for six or more days, when he comes back to school he must deliver the doctor's certificate. To get in or go out from school at a different time from the fixed one it's necessary that the parents fill in a permission (on the absence note-book) and that one of them is there when their son goes out earlier.

## 6. Calendary

School starts at about the half of September and ends on the first week of June. The pupils of the third classes end the secondary school leaving exams within the 30 of June. Lessons are interrupted in two periods of the year: two weeks at Christmas (from 23 December to 6 January) and about a week at Easter. Other possible holidays will be communicated with a circular letter.

## 7. Didactic activities

Are divided into:

- subjects such as: Italian, history, geography, maths and science, English and/or French, technology, art, music, physical education;
- in *laboratories to improve* the learnings, the languages, the expressive techniques. Each school organizes its formative offer. Upon request of the family, at the moment of the registration the teaching of catholic religion may be replaced by another activity. If the boy doesn't know Italian he will be helped to learn the new language.